



## PAC Meeting Minutes

Wednesday February 11, 2026

6:00 pm

North Glenmore Elementary School – Library

125 Snowsell St N, Kelowna BC, V1V 2E3

PAC Website: <https://www.ngepac.ca>

### 1. Call to Order

Maria Borsato (6:01pm)

### 2. Attendance

PAC Executive Present: Maria Borsato (President), Sandra Newton (Treasurer), Leah Edwards-Smith (Hot Lunch Coordinator), Whitney Oakes (Fundraising Coordinator), Lindsay Trischuk (Secretary), Ashley Dooley (Special Events Coordinator), Nicole Oaten (Special Events Coordinator, 6:25pm arrival)

Regrets: Kim Doherty (Vice President)

Staff Present: Lindsey Hamilton (Principal)

Parents Present: None

### 1. Approval Items

#### 1.1. Approval of Agenda

#### **Motion to approve agenda**

Moved by: Ashley Dooley Seconded by: Leah Edwards-Smith

*Motion carried*

#### 1.2. Approval of Previous Minutes (Jan 14, 2026)

#### **Motion to approve Previous Minutes**

Moved by: Maria Borsato Seconded by: Leah Edwards-Smith

*Motion carried*

### 2. Reports

#### **2.1. President/Vice President's Report – Maria Borsato**

- 2.1.1. Parent Survey - Draft here: <https://forms.gle/79oFaEto7FkzFKpw9>, Due to constraints from the school district & gaming grant requirements, more time is needed to determine if PAC is able to fund certain items. Amendments may have

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to be made prior to circulating survey. Certain questions need admin approval before sharing. Mrs. Hamilton suggested to remove question #4 or hold off on survey until March or April. May need to relook at the types of things that PAC could help fund.

2.1.2. Teacher Asks - Draft for 2nd round complete, cut off date will be March 8

2.1.3. Opening video for Movie Night, set to play before movie

## **2.2.COPAC Report – Maria Borsato**

2.2.1. Parent Education Conference- 28 Feb 2026, 9:00am-3:30pm, Hollywood Road Educational Services. Register by 13 Feb

2.2.2. Strategic Plan Public Engagement Opportunities: One remaining session: OKM Feb 17, 6-9pm

2.2.3. Webinar Series (BC Children's Hospital & Kelty Mental Health): Learning event to support parents of children with ADHD [keltymentalhealth.ca](https://keltymentalhealth.ca)

2.2.4. Budget Presentation – Draft Budget for 2026/2027 expected April 2026

2.2.5. Invitation to participate in SD23's future Strategic Plan

## **2.3.Fundraising Report – Whitney Oakes**

2.3.1. Return-it will be an ongoing initiative, will heavy up in April for Earth Day. Interest in contest within BC, prize up to \$4000 for the school.

2.3.2. Valentine's Date Night Raffle is live and going well, draw is Feb 17<sup>th</sup>

2.3.3. Looking ahead to Friday Fun-Day, awaiting feedback from Mrs. Hamilton. Formerly known as Special Privilege Day, Mrs. Hamilton to discuss with staff for their input for ideas of what the "fun" thing can be. i.e. extra long recess, treat for all students, slime the Principal, etc.

2.3.4. Tickets to Three Days Grace offered as a gift that we could use for a contest

2.3.5. Whitney is working on lots of great fundraising ideas

## **2.4.Special Events Report – Nicole Oaten**

2.4.1. Movie Night February 12<sup>th</sup> – Encanto - Thank you to those helping out.

2.4.2. Suggested Dance date: April 17<sup>th</sup>- Will follow up with admin regarding date. The date has now been confirmed for April 17. An hour and a half instead of two hours. DJ is booked. Possibility of opening the library or courtyard for a cool down

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area, with parent volunteers. Two concessions. Tickets will be presold so that numbers can be confirmed. Photo booth location was discussed.

## **2.5.Hot Lunch Report**

2.5.1. Hot lunch is going great

2.5.2. Additional week of HL added to Term 3, due to Term three being one week shorter. Will start a week earlier (April 15th)

## **2.6.Admin Report – Lindsey Hamilton**

2.6.1. Olympics Kick Off - theme of Harmony ties into Inclusion month & Olympic Day - what we are doing. Former Olympian attended the assembly. On the 20<sup>th</sup> there will be an Olympic Day to do competitions in the gym.

2.6.2. Honour the Work- addressing the trades skills gap through curriculum. We were selected, first in BC. Kits for K-5 that look at different trades. Kits will be donated. Things like tile setting, architecture, plumbing, etc. Onboarding will happen this year. Will be run through library in the Spring.

2.6.3. Satisfaction surveys- Gr. 4 Completed in class. Goes out to community. Has been in newsletter.

2.6.4. Middle Years Development Index complete (data collection regarding Social Emotional development).

2.6.5. Intermediate Play Day possibility - Fitset Ninja (is this something we could have help with funding?). Travelling ninja course. \$1875 for one day. June 18<sup>th</sup> possible. Set up outdoors. PAC to vote if this is something we want to fund.

2.6.6. Ball Hockey tournament to celebrate Memorial cup in Kelowna - Gr. 5 opportunity. May need to do tryouts as not everyone will be able to play.

2.6.7. Gr. 6 leaving ceremony - volunteers needed. Looking for a parent rep to coordinate with PAC and the Grade 6 sponsor teacher, would participate in PAC meetings.

2.6.8. Upcoming electives for third term. Called "Passion Projects". Electives in third term. After Spring Break, assembly to show all possibilities. Three sessions of chosen activity.

2.6.9. Projections for next year - 75 new K's, currently 54 registered so far.

## **Motion to approve reports**

Moved by: Sandra Newton Seconded by: Leah Edwards-Smith



*Motion carried*

## 3. Old Business

- 3.1.** Follow up on outstanding field trip invoices for this school year – Lindsey Hamilton.  
Seems all have been handed in
- 3.2.** Confirm if there is funding for the courtyard upgrades from district – Lindsey Hamilton still needs to confirm
- 3.3.** Submit receipts for approved purchases – Teacher Asks. Sandra will send list of outstanding

## 4. Motions/New Business

- 4.1.** Hot Lunch lead, advertisement review, will share soon
- 4.2.** Idea to add financial reporting to newsletter, example: “What did PAC fund in March?”.  
Approved. Also present at Kindergarten orientation for parents

## 5. Round Table Discussion

- 5.1.** School grounds cleanup crew - Which classes/students help? Need supplies (tongs, gloves, bins)? Manage weeds, sweeping pea-gravel, wood chips spilling out onto the sidewalk, etc. They have all the supplies needed. Mrs. Hamilton will look into getting the sidewalk cleaned up.
- 5.2.** Recycling Program - Harms’ class has been known for doing this every year to earn movie theatre fieldtrip, something students looked forward to. Why the change, who now collects, organizes, takes to depot and benefits from funds raised? Mrs. Harms was no longer available so Grade 6 students have taken this over to fundraise for Gardom Lake camping trip.
- 5.3.** Outdoor equipment for recess - what is available to students? Items (i.e. soccer ball) from home, okay? Yes, but if it’s lost or stolen, etc. It’s at the students risk. Balls and equipment are available from each classroom. Also a cart with some sign out items. This is a yearly cost as items get damaged or go missing. Admin has asked PAC to consider adding this to our budget for next year.
- 5.4.** Using playground equipment outside of supervision hours, rules? It’s up to the parent.
- 5.5.** Parent/Teacher Conferences: Oct vs Feb, Student-led vs one-on-one. Is it up to each teacher? Yes, up to the teacher. They must have three formal and two informal assessments each year.

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## 6. Next Meeting

March 11, 2026 @ 6pm

## 7. Adjournment

### **Motion to adjourn**

Moved by: Sandra Newton Seconded by: Leah Edwards-Smith

*Motion carried (7:15pm)*