



PAC Meeting Minutes

Tuesday November 4, 2025

6:00 pm

North Glenmore Elementary School – Library

125 Snowsell St N, Kelowna BC, V1V 2E3

PAC Website: <https://www.ngepac.ca>

1. Call to Order

Maria Borsato (6:01pm)

2. Attendance

PAC Executive Present: Maria Borsato (President), Kim Doherty (Vice President), Sandra Newton (Treasurer), Leah Edwards-Smith (Hot Lunch Coordinator), Ashley Dooley (Special Events Coordinator), Nicole Oaten (Special Events Coordinator), Whitney Oakes (Fundraising Coordinator), Lindsay Trischuk (Secretary)

Staff Present: Lindsey Hamilton (Principal), Steve Cann (Vice-Principal)

Parents Present: Amanda Vivk

1. Approval Items

1.1. Approval of Agenda

Motion to approve agenda

Moved by: Sandra Newton Seconded by: Ashley Dooley

Motion carried

1.2. Approval of Previous Minutes (Oct 8, 2025)

Motion to approve Previous Minutes

Moved by: Kim Doherty Seconded by: Whitney Oakes

Motion carried

2. Reports

2.1. President/Vice President's Report – Maria Borsato

2.1.1. Ongoing Review of PAC Constitution & Bylaws

Thank you to Lindsay Trischuk for work on Bylaws so far. Work on bylaws is continuing, Maria is working on simplifying, reformatting

North Glenmore Elementary PAC



There is a workshop in Jan 2026 which Maria will attend to get more information on how best to proceed

2.2. COPAC Report – Maria Borsato

2.2.1. Meeting: Monday November 3rd, 2025 @ 7pm

COPAC Report will be ready for next Executive meeting

Important dates, events, etc. will be provided in NGE weekly newsletters ASAP

2.3. Treasurer's Report – Sandra Newton

2.3.1. Teacher Asks

Discussed during Executive meeting. Sandra will reach out directly to teachers with any questions/comments

2.3.2. September and October Financials

September profit \$601 October \$5000

2.3.3. Notes from the COPAC Treasurer meeting

Tons of info was shared during the meeting, Sandra will make PowerPoint for next meeting

2.4. Special Events Report – Ashely Dooley & Nicole Oaten

2.4.1. Movie night was a success- Roughly 120 children and caregivers attended.

Profit- \$237.17

Ideas for next time: open doors earlier, ask for extra parent volunteers

Reminder that parents are expected to stay and manage their children

2.4.2. Next Special Event- Hot Chocolate and Candy Canes delivered to classrooms in

December

Date TBD

2.5. Fundraising Report – Whitney Oakes

2.5.1. Fundraising success! Sept fundraising pass goal was \$1750 we raised \$2,250, Oct

pumpkin guessing goal was \$700 we raised \$787

Positive feedback from pumpkin guessing, next time we will look into indicating whether the classes have already been visited to avoid visiting classes more than necessary, PAC wanting to be non disruptive to class time

2.5.2. Art Cards due Nov 12th (need volunteers to distribute product) goal \$3500, we

will look into getting the cards earlier next year to support teachers

2.5.3. Holiday 50/50 launch late Nov, online raffle last time raised \$5000

2.5.4. Spring Fair - some vendors booked (magic, bouncy, STEM, food..) Mathnasium,

OKL, Origami, UBCO, etc.

2.6. Admin Report – Lindsey Hamilton

2.6.1. We are excited to share that five of our intermediate classes will be participating

in a Tim Horton's in-school camp focusing on social emotional development and empowerment. Using the CASEL framework (see picture below) to guide hands on learning activities for one week. They will then use their training to work with other classes in the school to build capacity around important skills that connect to



the attributes of the GATOR. I have attached our latest draft of the GATOR attributes for feedback on the graphic. (See below)

- 2.6.2. We had a Halloween/celebration assembly and a fun student/teacher collaborative challenge around "who can build the tallest structure" our school staff dressed as the characters from the movie Shrek.
- 2.6.3. We have our Remembrance Day assembly coming- we have asked for photos from families of anyone who has served our country to add to our ceremony on November 10th at 10:30 AM and for any students who participate in service clubs to wear their uniforms that day.
- 2.6.4. Thank you for the funding for many teacher requests so far. They are deeply grateful to the PAC for their generosity.
- 2.6.5. We are excited to be engaging in a learning series with Shane Safir, author of "Street Data," Pedagogies of Voice" and the "Listening Leader" to study student agency, its impact and effectiveness around student learning. This is a yearlong endeavor alongside other teams in our school district.
- 2.6.6. We are starting an assembly series to build student capacity around the attributes of a GATOR- we are starting with Growth Mindset
- 2.6.7. Our school learning priorities remain the same. Mrs. Hamilton and Mr. Cann are currently completing a student scan to collect anecdotal data in relation to our goals. Our work with Shane Safir, the district numeracy committee, various assemblies, specific classroom work, and the Tim Horton's foundation are some ways we are taking a deeper dive into our learning goals:
 - Goal #1: AT NGE we support our students in developing a curious & resilient math identity by exploring strategies to foster confidence and grow as competent numerate thinkers.
 - Goal #2: At North Glenmore we are building a community across the grades where students learn to be a GATOR: Growth Minded, Accountable, Thoughtful, Optimistic, Respectful.
- 2.6.8. For Harmony Day, which takes place, November 20th, our school will be completing a group project representing our diverse learning community. Each child will complete a self-portrait, and the compilation of all the images will be put together on canvas to be hung in the school courtyard.
- 2.6.9. Volleyball season winds up next week with a yearend jamboree at Springvalley Middle School. Basketball season for grade 6 boys and girls begins after winter break. Basketball starts in January.

Motion to approve reports

Moved by: Whitney Oakes Seconded by: Leah Edwards-Smith

Motion carried



3. Old Business

3.1. 2025/2026 Budget Updates

Approved during PAC Executive Meeting

3.2. NGE PAC Bylaws and Constitution

Maria will continue to work on this through the new year

4. Motions/New Business

4.1. Round Table Discussion

4.1.1. How to improve communication, labels for agendas vs handouts?

Different ideas, sharing slides, adding to agendas, etc.

Whitney will create slides for the teachers to present to their classes

4.1.2. Open discussion

4.1.3. Why don't we have a Halloween parade? Because there is a Halloween assembly.

Too many students, would take too long, would have to be instead of the assembly.

4.1.4. Jody Amyotte will be the point person for Grade 6 fundraising. Amy Winford will be handing off previous years' information while continuing to support

5. Action Items

5.1. Update budget based on changes discussed

Sandra Newton

5.2. Update PAC Constitution and Bylaws

Maria Borsato

6. Next Meeting

Tuesday, December 2 @ 6pm

7. Adjournment

Motion to adjourn

Moved by: Leah Edwards-Smith Seconded by: Nicole Oaten

Motion carried (6:54pm)