



## PAC Meeting Minutes

Wednesday March 11, 2026

6:00 pm

North Glenmore Elementary School – Library

125 Snowsell St N, Kelowna BC, V1V 2E3

PAC Website: <https://www.ngepac.ca>

### 1. Call to Order

Maria Borsato (6:01pm)

### 2. Attendance

PAC Executive Present: Maria Borsato (President), Kim Doherty (Vice President), Sandra Newton (Treasurer), Leah Edwards-Smith (Hot Lunch Coordinator), Whitney Oakes (Fundraising Coordinator), Lindsay Trischuk (Secretary), Ashley Dooley (Special Events Coordinator)

Regrets: Nicole Oaten (Special Events Coordinator)

Staff Present: Lindsey Hamilton (Principal), Steve Cann (Vice Principal)

Parents Present: None

### 1. Approval Items

#### 1.1.Approval of Agenda

#### **Motion to approve agenda**

Moved by: Ashley Dooley Seconded by: Leah Edwards-Smith

*Motion carried*

#### 1.2.Approval of Previous Minutes (Feb 11, 2026)

#### **Motion to approve Previous Minutes**

Moved by: Maria Borsato Seconded by: Leah Edwards-Smith

*Motion carried*

### 2. Reports

#### **2.1.President/Vice President's Report – Maria Borsato**

2.1.1. Constitution and Bylaws review ongoing; since 1995, section VI (2003) and section XVI (2022) have been amended

2.1.1.1. Planned COPAC workshop cancelled due to low participation.

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2.1.2. Annual General Meeting scheduled for May 6, 2026 at 7:00 pm in the NGE Library.

## **2.2. COPAC Report – Maria Borsato**

2.2.1. Opportunity shared to provide public input to the SD23 Long Range Facilities Plan.

<http://www.sd23.bc.ca/news/long-range-facility-plan-survey-20260218211826>

2.2.2. Opportunity shared to provide input to the SD23 Strategic Plan.

<http://my.thoughtexchange.com/scroll/821040678/welcome>

2.2.3. Information provided on the BC ERASE initiative.

<http://www2.gov.bc.ca/gov/content/erase>

## **2.3. Treasurer's Report – Sandra Newton**

2.3.1. Funding approved for Fitset Ninja Warrior for Intermediate Play Day.

2.3.2. Multiple field trips funded including MacMillan Farms, H2O, Heritage Museum, and BC SPCA.

2.3.3. Approximately \$3,500–\$3,600 spent on first round of Teacher Asks.

2.3.4. Suggestion approved to include a mini financial update in the PAC newsletter.

## **2.4. Fundraising Report – Whitney Oakes**

2.4.1. Valentine's Date Night Raffle raised \$1,760.

2.4.2. Fun Friday fundraising underway with a goal of \$5,000.

2.4.3. Yearbook sales successfully transitioned to the PAC website.

2.4.4. Discussion held regarding clarity and timing of fundraising communications.

## **2.5. Special Events Report – Ashley Dooley**

2.5.1. Upcoming school dance discussed.

2.5.1.1. DJ booked; question raised regarding spinning or flashing lights.

2.5.1.2. Administration to confirm any student sensitivities prior to finalizing lighting.

2.5.1.3. Dance date to be communicated in the newsletter before Spring Break.

## **2.6. Hot Lunch Report – Leah Edwards-Smith**

2.6.1. Term 3 hot lunch ordering opened and is underway.

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2.6.2. Planning underway for 2026/27 Hot Lunch Coordinator roles.

2.6.3. Operational logistics and possible system improvements discussed.

## **2.7. Admin Report – Lindsey Hamilton**

2.7.1. Electives will begin in April, with an assembly following Spring Break to introduce options to students.

2.7.2. Programs and initiatives discussed:

2.7.2.1. Pacific Wheelchair Sports

2.7.2.2. Fitset Ninja Warrior (Intermediate Play Day)

2.7.2.3. Mini Memorial Cup for Grade 5 students

2.7.2.4. Honour the Work program (career exploration and trades)

2.7.2.5. Kelowna Football Club soccer sessions

2.7.3. Discussion regarding track and field logistics and field remediation.

2.7.4. Updates shared on school facilities, drainage issues, and courtyard considerations.

## **Motion to approve reports**

Moved by: Sandra Newton Seconded by: Leah Edwards-Smith

*Motion carried*

## **3. Old Business**

**3.1.** Courtyard upgrades: awaiting confirmation regarding district funding.

**3.2.** Teacher Ask receipts: follow-up ongoing.

**3.3.** Union sidewalk woodchip issue acknowledged and thanked for prompt resolution.

## **4. Motions/New Business**

**4.1.** Motion to approve the Constitution and Bylaw review timeline as proposed by the President.

*Motion deferred*

## **5. Round Table Discussion**

**5.1.** Fundraising communication timing and alignment with school messaging discussed.

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5.2. Student rewards for Fun Friday confirmed (bubblegum, pajamas, extra recess).

5.2.1. Movie component to be optional at the classroom level.

5.3. Hot Lunch program structure and coordinator workload reviewed for 2026/27.

5.4. Volunteer recruitment challenges and role clarity discussed.

5.5. Acknowledgement of increased financial pressure on families this year.

## 6. Next Meeting

April 8, 2026 @ 6pm

## 7. Adjournment

### **Motion to adjourn**

Moved by: Lindsay Trischuk Seconded by: Leah Edwards-Smith

*Motion carried (7:15pm)*