

North Glenmore Elementary PAC



Meeting Minutes from the North Glenmore Elementary Parent Advisory Council January 17, 2023

PAC Executive Present: Joanna Fox, Shawna Shoranick, Tana Hammett, Leah Edwards-Smith,

Staff Present: Sue Stevenson, Jill Voros

Parents Present: Monique Saebels

Zoom: Karen Meller, Heather Csikos, Olajiade Gbenga, Cody Shantz

- **Welcome from Joanna Fox and an invitation to make additions to the agenda**
- **Approval of the January 17, 2023 agenda for the Meeting**
 - Joanna Fox made motion to pass and Tana Hammett seconded the motion to approve the January 17, 2023 agenda
- **Welcome and Approval of Minutes for November 15, 2022 Meeting**
 - Tana Hammett made a motion and Joanna Fox seconded the motion to approve the November 15, 2022 minutes
- **Administration Report from Sue Stevenson and Jill Voros**
- Encouraging continued efforts for Kiss & Drop to move smoothly and consistently. Volunteers needed and welcome for Kiss and Drop to promote safe flow of traffic. Orange vests provided.
- A green light increase for Union and Snowsell is in review as it will allow pick-up and drop-off traffic to become less congested.
- NGE has 15 new students since September! Welcome!
- The fall unveiling of NGEs Day Care will be perfect timing for all the growth
- February 9th and 10th early dismissal 12:30. **LOST and FOUND** will be on display for each of these days. Please look to see if your child has items to reclaim.
- There will be inline skating February 7 – 24th
- HOW IS NGE GLOWING! A chance for your child (and YOU) to give feedback on feelings toward our school. What is going well? We want to know the highlights of individual learning journeys!
- Celebration Assembly on Monday February 27th @ 12:15 TD Collective Data using a four point learning scale.

North Glenmore Elementary PAC



- **President's Report from Chantelle Lacelle (proxied by Joanna Fox)**

- Christmas concert – the PAC requests a meeting with admin and pertinent staff members in June to form a plan for in-person Christmas concert for 2023. There was overwhelming parental support for an in-person Christmas concert and the PAC will help in anyway we can to facilitate this.
- Will there be strike action/loss of instructional time due to this recent job action vote? (directed to Sue)
- PAC Position's Available: we still require a secretary. Please connect with Chantelle if you're interested. In the absence of a secretary, the PAC executive will rotate taking minutes each PAC meeting. Treasurer is a available position for the 2023-2024 year, book keeping or accounting experience preferred.

- **Vice President's Report by Joanna Fox**

- Nothing to report at this time

- **Treasurer's Report by Shawna Shoranick**

- Nothing to report at this time

- **Fun Lunch Report by Leah Edwards-Smith**

- Most of the restaurants reserved for next winter semester already
- Winter semester ordering will start mid December until Jan. 6. A reminder email will be sent out to parents before and after the break, as sometimes it gets forgotten over all the hustle and bustle of Christmas.
- Winter hot lunches are booked to start January 18th - Spring break.

- **Special Events Coordinator's Report by Tana Hammett**

Intermediate Valentines Dance

February 16th, 4:30-6:30

Dr.Knox 9 Leadership will be our DJ, help in concession and help get students to participate in dancing!

Drop off- \$5.00/ each, Wristbands will be sold on our NEW fundraising website. ((Same login used for hot lunch))

Participation prizes for students chosen at random throughout the night with a ticket that comes with the wristband!

Notice will be sent home to families soon.

Looking for volunteers! We can't do this without your support. All volunteers MUST have a criminal record check on file

Concession:

\$2.00 Candy Bag

North Glenmore Elementary PAC



\$2.00 Popcorn

\$1.00 Water

Intermediate Valentines Dance		
February 16th 4:30-6:30		
		\$500.00 BUDGET
EXPENSE	INFO	AMOUNT
DJ	Dr. Knox	\$200.00
Candy	Vernon Suppliers	\$117.57
Candy Bags	Amazon Ziplock snack size (272 count)	\$9.69
Pizza for knox helpers	Dominos	\$50.00
Blank Raffle Tickets	Amazon	\$13.39
prizes		\$112.00
		\$502.65
PROFIT ITEM ESTIMATE	INFO	AMOUNT
Candy Bags	\$2.00/ each. sell 100	\$200
Water bottle	\$1.00/ Each sell 20	\$20.00
Wristbands	\$5.00/Each sell 100	\$500.00
Popcorn	\$2.00/ each sell 100	\$200.00
		\$920

Spring Fair:

Date set for June 9th, 2023 4 pm-7 pm

Next meeting Jan. 26th @4:00 pm @ The NGE library

Yearbook: Available now on the HL website

We have added additional pages this year. 64 pages last year now 72! Features ALL grades!!

Soft Cover Price: \$30.00

Hard Cover Price: \$35.00

Did you know you can upload photos directly to our yearbook builder?

North Glenmore Elementary PAC



Our coordinators welcome any content to use in the 2022/2023 book.

All photos upload MUST be of NGE students only (no older or younger siblings) and have been taken at the school.

<https://www.hjeshare.com/eShare/>

School Code: NGE

We do not need to know the student's name, so in the required field you can put any character to void that requirement. Please do list the grade! That is helpful for us to determine the photo placement in the book.

- **Fundraiser Coordinator's Report by Jenifer Berkhiem (Read by Shawna Shoranick)**

- 1. Paint Night**

- Will be held in the multi purpose room on Wednesday, February 1st from 5:30-7:30 pm. We have enough people to move forward with the event but would love to see a larger turnout!
- Ticket sales are set to end on Friday, January 20th but I have decided to extend the ticket sales until Wednesday, January 25th.

- 2. Paint Packs**

- I will be sending order forms home with the students on February 6th for pre-traced paint packs. These will go home with students before spring break and will make a great activity for kids or entire families.
- 16 paintings will be available to choose from in multiple sizes. Prices will range from \$20 - 30 and include pre-traced canvas, paint, paint brushes, apron and paint tray.

- 3. Spring Fair Raffle Baskets**

- We are looking for parents who own or work for businesses who would be interested in donating items to our spring fair raffle baskets. Please reach out to me if you have questions or would like to make a donation
- nge.pac.jenifer@gmail.com

- 4. Other upcoming fundraisers**

- Raffle baskets
- Bottle Depot: you can return your bottles and cans any time to the Columbia Bottle depot. All details are on our website and it is a super quick and easy way to return your bottles. Simply bring your full bag, print a label and leave the bag!
- T-bones gift cards

North Glenmore Elementary PAC



- Special Privilege Day
- **PAC now has our very own website where we will post upcoming events, PAC meetings, and volunteer opportunities. Please go check it out! www.nge-pac.weebly.com**
- The next meeting is scheduled for Tuesday, February 21 at 6pm
- **Motion to approve the President Report**
 - Joanna Fox made a motion and Tana Hammett seconded the motion
- Motion to adjourn by Joanna Fox and seconded by Tana Hammett at 7:00pm.